



865 E. Wilmette Road – Suite A
Palatine, IL 60074-6493
Phone: 847-359-8690 Fax: 847-359-8691

NCA SCHOOL INFORMATION

2011-2012 School Year

School Hours: Monday, Tuesday, Wednesday, Friday: 8:45 - 2:45
Thursday: 8:45 - 1:45

Summer School Hours: Tuesday, Wednesday, Thursday: 8:45 – 2:45

FOOD

Hot lunch and healthy snack(s) are provided for students. Please do not send any food to school with your child; including flavored water, soda pop or candy.

MEDICATION

Absolutely no medication may be given at school without written permission from both parent and doctor. This includes over the counter medication.

ABSENCES

Please phone the school in the morning if your child will be absent. Office hours are 8:00 am – 4:00 pm, but messages can be left at any time.

CABS

It is the parent's responsibility to notify the cab/bus company in the morning if your child will not be attending school. Also, if you bring your child to school and want the cab/bus company to pick him/her up from school, please notify the cab/bus company.

LATE ARRIVAL/EARLY PICK-UP

If you bring your child to school late, or pick him/her up early, you must come in to the office and sign the student in/out.

INSURANCE

New Connections Academy is not liable for medical bills for any accidents or injuries that occur at school. Parents are encouraged to maintain insurance available through your public school district.

Please refer to the STUDENT HANDBOOK for complete student guidelines and information.